

CONFIDENTIAL

DD/A Registry

77-0151/2

MEMORANDUM FOR: Administrative Officer, DCI

FROM: Don I. Wortman
Deputy Director for AdministrationSUBJECT: Unclassified Telephone Service Reduction ☐ 25X

1. The OMB review of the Office of Communications (OC) portion of the Agency's FY-1980 budget resulted in the Other Communications Activities Decision Unit's entire Austere-3 Level (recommended) being cut. The Unclassified Telephone Resources Package totalling \$244,000 was part of this cut. ☐ 25X1

2. This action by OMB will have a direct impact on all Agency Directorates and Offices. This budget cut will require the immediate disconnection of ☐ unclassified telephones and some non-published telephone lines in the Headquarters area plus other constraints. ☐ 25X 25X

3. The impact on the Office of the Director of Central Intelligence (DCI) and the Independent Offices of the DCI complex will be a reduction of ☐ unclassified telephones. Please indicate by office phone number, room number and location those telephone instruments and/or non-published telephones lines for immediate disconnection. This information must be submitted to Chief, ☐ ☐ DC, by 16 April 1979 in order to accomplish the disconnections on a timely basis. ☐ 25X 25X

4. In addition to the above action, this budget cut will necessitate the following procedures. Effective immediately all requests (within the DCI complex) ☐ 25X

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SUBJECT: Unclassified Telephone Service Reduction ☐

25X

for the installation, relocation and/or modification of
black line telephone services prepared and forwarded to
the Chief, ☐ UC, must contain
the written approval of the Independent Office Head and
your office. ☐

25X1

25X1

Us/ Don Wortman

Don I. Wortman

ORIGINATOR:

25X1



for Director of Communications

Distribution:

Orig - Addressee

1 - ER

~~2~~ - DDA

1 - Return to D/CO

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UNCLASSIFIED CONFIDENTIAL SECRET

OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	C/MAS/DDA		
2			
3			
4			
5			
6			

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks:

Helen,

25X1

ODP can give up the attached telephones immediately. They are all located in the HQS Bldg. The central point of contact for the telephone reduction is me but [redacted] should be contacted for removal of the ground floor instruments.

FOL	R
FROM: NAME	DATE
25X1 DC/ODP/Admin Staff	16/4/79
UNCLASSIFIED	SECRET